

# Sales Supervisor - Retail

**Posted By:** Cricket Store Edmonton Inc.

**Location:** Edmonton

**Salary:** \$30.00 Per Hour

**JOB ID :** RJ4062249

**Posting Date :** 08-Oct-2024

**Expiry date :** 06-Apr-2025

**Education :** Secondary (high) school graduation certificate

**Language :** English

**Vacancies :** 1

**Years of Experience :** Fresher (less than 1 year)

**Job Type :** Full Time

## Job Description

### On site

Work must be completed at the physical location. There is no option to work remotely.

## Responsibilities

### Tasks

Supervise staff (apprentices, stages hands, design team, etc.)

Assign sales workers to duties

Authorize payments by cheque

Prepare reports on sales volumes, merchandising and personnel matters

Resolve issues that may arise, including customer requests, complaints and supply shortages  
Organize and maintain inventory  
Supervise and co-ordinate activities of workers  
Manage cash

## **Experience and specialization**

### **Computer and technology knowledge**

MS Outlook

## **How to apply**

### **Direct Apply**

By applying directly on Job Bank (Direct Apply)

### **By email**

[17criced@gmail.com](mailto:17criced@gmail.com)

### **How-to-apply instructions**

Here is what you must include in your application:

- References attesting experience
- Cover letter

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [17criced@gmail.com](mailto:17criced@gmail.com)**

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