

# Restaurant Manager

**Posted By:** Guac Mexi Grill

**Location:** Orleans

**Salary:** \$29.50 Per Hour

**JOB ID :** RJ4287638

**Posting Date :** 16-Oct-2024

**Expiry date :** 14-Apr-2025

**Education :** Bachelor's degree

**Language :** English

**Vacancies :** 1

**Years of Experience :** 3 years

**Job Type :** Full Time

## Job Description

### Tasks

- Analyze budget to boost and maintain the restaurant's profits
- Develop budget to determine cost of food, ingredients, alcohol, kitchen and cleaning supplies
- Evaluate daily operations
- Modify food preparation methods and menu prices according to the restaurant budget
- Monitor revenues to determine labour cost
- Monitor staff performance
- Plan and organize daily operations
- Recruit staff

- Set staff work schedules
- Supervise staff
- Determine type of services to be offered and implement operational procedures
- Balance cash and complete balance sheets, cash reports and related forms
- Enforce provincial/territorial liquor legislation and regulations
- Organize and maintain inventory
- Ensure health and safety regulations are followed
- Negotiate with clients for catering or use of facilities
- Participate in marketing plans and implementation
- Address customers' complaints or concerns
- Provide customer service

### **Supervision**

- 5-10 people
- Staff in various areas of responsibility

## **Experience and specialization**

### **Computer and technology knowledge**

- MS Office
- MS Outlook

## **Additional information**

### **Personal suitability**

- Accurate
- Client focus
- Organized
- Ability to multitask

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [guacorleans@gmail.com](mailto:guacorleans@gmail.com)**

---

**Posted on [refugeejobportal.com](http://refugeejobportal.com)**