

# Digital Marketing Coordinator

**Posted By: Catch 122 Cafe Bistro**

**Location: North Vancouver**

**Salary: \$31.25 Per Hour**

**JOB ID : RJ4863998**

**Posting Date : 29-Jan-2025**

**Expiry date : 28-Jul-2025**

**Education : Secondary (high) school graduation certificate**

**Language : English**

**Vacancies : 1**

**Years of Experience : 1 year**

**Job Type : Full Time**

## Job Description

We are looking for 1 digital marketing coordinator position for our restaurant in North Vancouver.

Duties:

- Develop communication strategies
- Perform administrative tasks
- Assist in the preparation of brochures, reports, newsletters and other material
- Gather, research and prepare communications material
- Initiate and maintain contact with the media
- Prepare and/or deliver educational, publicity and information programs, materials and sessions
- Prepare or oversee preparation of reports, briefs, bibliographies, speeches, presentations, Website content and press releases
- Conduct online marketing, E-commerce and Website promotions
- Develop marketing strategies
- Maintain and manage digital database
- Write and edit press releases, newsletter and communications materials

Requirements:

- Knowledge of English
- At least 1 year of related experience
- Secondary (high) school graduation certificate

Salary: \$31.25 hourly for at least 30 hours per week.

Please send your resumes at: [catch122jobs@yahoo.com](mailto:catch122jobs@yahoo.com)

Only qualified candidates will be contacted for an interview

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [catch122jobs@yahoo.com](mailto:catch122jobs@yahoo.com)**

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