

Accountant

Posted By: DMCL Chartered Professional Accountants

Location: Port Coquitlam

Salary: \$36.92 Per Hour

JOB ID : RJ2968361

Posting Date : 14-Jan-2025

Expiry date : 13-Jul-2025

Education : Bachelor's Degree

Language : English

Vacancies : 1

Years of Experience : 1 year

Job Type : Full Time

Job Description

Title of Position: Accountant

NOC : 11100

No. of Positions: 1

Work Location: Port Coquitlam, BC

Terms of Employment: Permanent Employment, Full Time

Hours of work: 35 hours per week

Wage: \$36.92 per hour

Job requirements: Starts as soon as possible

Languages: English

Education: Bachelor's Degree

Experience: 1 year to less than 2 years

Onsite: Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

Plan, set up and administer accounting systems
Supervise staff
Train staff
Arrange training for staff
Ensure accuracy and compliance to accounting standards, procedures and internal control
Prepare reports and audit findings
Prepare financial statements and reports
Recommend improvements to accounting systems and management practices
Conduct field audits of businesses to ensure compliance with provisions of the Income Tax Act, the Canadian Business Corporations Act or other statutory requirements
Prepare income tax returns from accounting records
Analyze financial documents and reports
Examine accounting records
Provide financial, business and tax advice
Assist in the planning and execution of financial statement audits

Supervision

1 to 2 people

Credentials

Certificates, licences, memberships, and courses

Chartered Professional Accountant (CPA)

Work Conditions and Physical Capabilities:

Fast-paced environment
Tight deadlines
Attention to detail

Personal Suitability:

Accurate
Client focus
Dependability
Efficient interpersonal skills
Organized
Ability to multitask
Due diligence

Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups: Indigenous people, Persons with disabilities, Newcomers to Canada, Older workers, Veterans, Visible minorities

Apply by email: hiring.dmcl@gmail.ca

Who can apply to this job?

You can apply if you are:

a Canadian citizen
a permanent resident of Canada
a temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hiring.dmcl@gmail.ca

Posted on refugeejobportal.com