

# Household Manager

Posted By: RICHARD LEWIS

**Location: West Vancouver** 

Salary: \$35.00 Per Hour

JOB ID: RJ3880441

Posting Date: 28-Apr-2025

Expiry date: 25-Oct-2025

Education: Secondary (high) school graduation certificate or equivalent experience

Language: English

Vacancies: 1

Years of Experience: Fresher (less than 1 year)

Job Type: Full Time

# **Job Description**

# **Job Details**

West Vancouver, BC V7W 3C9 On-Site \$35.00 hourly / 30 hours per week Permanent Employment Full time

Daytime

Start date: 2025-07-01

1 vacancy

Job Bank #3293853

# Languages

English

Education

Secondary (high) school graduation certificate or equivalent experience

#### Experience

Experience an asset

#### On site

Work must be completed at the physical location. There is no option to work remotely.

#### Work site environment

Work in the employer's/client's home

#### Responsibilities & Tasks

Prepare and cook food on a regular basis, or for special guests or functions

Perform personal and business errands for employers

Maintain a safe and healthy environments in the home

Perform light housekeeping and cleaning duties

Prepare and cook meals or specialty foods

Assist in regular exercise, e.g., walk

Shop for food and household supplies

Provide companionship

Schedule and confirm appointments

Care for pets

Accompany clients to appointments and social outings

Wash, iron and press clothing and household linens

#### **Experience and specialization**

Computer and technology knowledge

MS Outlook

# **Additional Information**

## Personal suitability

Efficient interpersonal skills

Excellent oral communication

Reliability

Positive attitude

Versatility

# Benefits

Free parking available

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Who can apply to this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- Other candidates with or without a valid Canadian work permit

#### How to apply

Direct apply

By email - resumes@ilinkglobalrecruiting.com

# $\underline{\textbf{How-to-apply instructions}}$

Here is what you must include in your application:

• Cover letter

This job posting includes screening questions. Please answer the following questions when applying:

- Are you available for the advertised start date?
- Are you willing to relocate for this position?
- Do you have previous experience in this field of employment?

To apply for this job vacancy, please send your resume along with a cover letter and a refrence letter from your previous employer to the following email: resumes@ilinkglobalrecruiting.com

# Posted on refugeejobportal.com