

ASSISTANT ACCOUNTING MANAGER (NOC:100

Posted By: Iqbal Foods

Location: East York

Salary: \$58.00 Per Hour

JOB ID : RJ4973616

Posting Date : 10-Oct-2025

Expiry date : 08-Apr-2026

Education : Bachelor's degree or equivalent experience

Language : English

Vacancies : 1

Years of Experience : 1 year

Job Type : Full Time

Job Description

ASSISTANT ACCOUNTING MANAGER (NOC:10010)

Posted on October 9, 2025 by Iqbal Foods

JOB DETAILS

Location:

East York, ON
M4H 1L9

Salary

\$58.00 hourly/ 30 hours per week

Terms of employment

Permanent employment

Full time

Start date

Starts as soon as possible

Vacancies

1 vacancy

OVERVIEW**Languages**

English

Education

Bachelor's degree or equivalent experience

Experience

1 years to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail/wholesale establishment/distribution centre

RESPONSIBILITIES**Tasks**

- Coordinate the organization's financial operations and budget activities in order to optimize financial performance
- Identifying and investigating compliance issues
- Plan and control budget and expenditures
- Review budgets and financial reports for specific projects
- Monitor financial control systems
- Manage contracts
- Oversee the collection and analysis of financial data
- Oversee the preparation of reports
- Advise senior management
- Provide customer service
- Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Oversee payroll administration

Supervision

3-4 people

EXPERIENCE AND SPECIALIZATION**Computer and technology knowledge**

- MS Excel
- MS Office
- MS Outlook

- MS Word
- Quick Books
- Accounting software

Area of work experience

- Accounting

ADDITIONAL INFORMATION

Work conditions and physical capabilities

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Attention to detail
- Large caseload
- Large workload

Personal suitability

- Accurate
- Dependability
- Efficient interpersonal skills
- Excellent oral communication
- Organized
- Team player
- Values and ethics
- Flexibility
- Adaptability

EMPLOYMENT GROUPS

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for newcomers and refugees

WHO CAN APPLY TO THIS JOB?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- Other candidates, with or without a valid Canadian work permit

HOW TO APPLY

Direct apply

By Direct Apply

By email

hriqbalhalalfoods@outlook.com

How-to-apply instructions

Here is what you must include in your application:

- Cover letter

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hriqbalhalalfoods@outlook.com

Posted on refugeejobportal.com