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# INFORMATION SYSTEMS MANAGER

**Posted By:** Reliable Trucking Corporation

**Location:** Elk Point

**Salary:** \$29.50 Per Hour

**JOB ID :** RJ1873313

**Posting Date :** 29-Oct-2025

**Expiry date :** 27-Apr-2026

**Education :** Bachelor's degree

**Language :** English

**Vacancies :** 1

**Years of Experience :** 3 years

**Job Type :** Full Time

## Job Description

### INFORMATION SYSTEMS MANAGER (NOC:20012)

Posted on by Reliable Trucking Corporation on September 16, 2024

#### **JOB DETAILS**

##### **Location**

4816 50<sup>TH</sup> Street Suite 3 (second floor) Elk Point, AB T0A 1A0

##### **Salary**

\$29.50 hourly / 40 hours per Week

#### **TERMS OF EMPLOYMENT**

##### **Permanent employment**

Full time

**Shift**

Day, Morning

**Start date**

Starts as soon as possible

**Vacancies**

1 vacancy

**OVERVIEW****Languages**

English

**Education**

Bachelor's degree

**Experience**

3 years to less than 5 years

**Work setting**

Trucking firm

**RESPONSIBILITIES****Tasks**

- eeeeee Plan and control budget and expenditures
- eeeeee Establish and implement policies and procedures for information systems
- eeeeee Authorize the development of specifications for products or services
- eeeeee Assign, co-ordinate and review projects and programs
- eeeeee Plan, organize, direct, control and evaluate daily operations
- eeeeee Meet with clients to discuss system requirements, specifications, costs and timelines
- eeeeee Consult with clients after sale to provide ongoing support

**Experience and specialization****Computer and technology knowledge**

- eeeeee Data processing and systems
- eeeeee Database management
- eeeeee Networking software
- eeeeee Programming software

**ADDITIONAL INFORMATION****Work conditions and physical capabilities**

- eeeeee Fast-paced environment
- eeeeee Work under pressure
- eeeeee Attention to detail
- eeeeee Large caseload

## **WHO CAN APPLY TO THIS JOB?**

**The employer accepts applications form:**

Canadian citizens and permanent or temporary residents of Canada

Other candidates with or without valid Canadian work permit

## **HOW TO APPLY**

**By applying directly to Job Bank (Direct Apply)**

**By email**

[reliabletrucking-jobs@post.com](mailto:reliabletrucking-jobs@post.com)

This job posting includes screening questions. Please answer the following questions when applying:

- Are you available for the advertised start date?
- Are you willing to relocate for this position?
- Do you currently reside in proximity to the advertised location?
- Do you have previous experience in this field of employment?
- What is the highest level of study you have completed?

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [reliabletrucking-jobs@post.com](mailto:reliabletrucking-jobs@post.com)**

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