

# Pharmacy Assistant

**Posted By:** Shoppers Drug Mart #239

**Location:** Courtenay

**Salary:** \$30.00 Per Hour

**JOB ID :** RJ4288617

**Posting Date :** 17-Nov-2025

**Expiry date :** 16-May-2026

**Education :** College/CEGEP

**Language :** English

**Vacancies :** 1

**Years of Experience :** 1 year

**Job Type :** Full Time

## Job Description

### Pharmacy Assistant

#### Job details

**Work Location:** 310 8th Street, Courtenay, BC, V9N 1N3.

**Type:** Permanent Employment/Full-time

**Time:** Early morning, Evening, Morning, Day

**Vacancy:** 1

**Wage Rate:** 30.00 hourly/ 30 to 40 hours per Week

**Starting Date:** Starts as soon as possible

## Overview

### Languages

English

### Education

College/CEGEP

### Experience

1 year to less than 2 years

### On site

Work must be completed at the physical location. There is no option to work remotely.

## Responsibilities

### Tasks

Ensure the information on prescriptions is accurate  
Enter client information in databases  
Help pharmacists  
Maintain prescription records  
Organize and maintain inventory  
Schedule and confirm appointments

## Additional information

### Personal suitability

Accurate  
Excellent oral communication  
Organized  
Ability to multitask

## Who can apply for this job?

**You can apply if you are:**

- a Canadian citizen
- a permanent resident of Canada
- a temporary resident of Canada with a valid work permit

**Do not apply if you are not authorized to work in Canada.** The employer will not respond to your application.

## **How to apply**

### **By email**

asdm239@shoppersdrugmart.ca

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: **asdm239@shoppersdrugmart.ca**

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