

Retail Store Supervisor

Posted By: FRASER VALLEY WIRELESS LTD.

Location: Surrey

Salary: \$\$24.15 Per Hour

JOB ID : RJ5130563

Posting Date : 20-Jan-2026

Expiry date : 19-Jul-2026

Education : College/CEGEP

Language : English

Vacancies : 1

Years of Experience : 1 year

Job Type : Full Time

Job Description

Job Description:

We are looking for a motivated and experienced **Retail Store Supervisor** to join our team at **Fraser Valley Wireless Ltd.** As a Retail Store Supervisor, you will be responsible for a combination of managerial and operational tasks to ensure the smooth daily operation of the store and to ensure business objectives, sales targets, and customer service standards are met.

Responsibilities:

- Supervise staff (including sales associates and other retail team members)
- Assign sales workers to duties and coordinate daily work activities
- Hire and train staff or arrange for staff training as required

- Establish and manage work schedules
 - Order merchandise and organize stock replenishment
 - Authorize return of merchandise in accordance with company policies
 - Sell merchandise and assist customers when required
 - Prepare reports on sales volumes, merchandising, and personnel matters
 - Organize and maintain inventory levels and stock control
 - Resolve problems that arise, including customer complaints and supply shortages
 - Supervise and coordinate the activities of workers
 - Conduct performance reviews and support staff development
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Requirements:

- Secondary (high) school graduation certificate
- Experience: 1 year to less than 2 years in a retail environment or supervisory role
- Strong communication and interpersonal skills
- Ability to work in a fast-paced retail environment
- Good organizational and time-management skills
- Ability to work flexible hours, including evenings and weekends.

How to apply: emily@fvwireless.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: emily@fvwireless.com

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