

# Clinic Assistant – Medical

**Posted By: Max Physiotherapy**

**Location:** Calgary

**Salary:** \$36.05 Per Hour

**JOB ID :** RJ2566543

**Posting Date :** 13-Mar-2026

**Expiry date :** 09-Sep-2026

**Education :** Secondary (high) school graduation certificate

**Language :** English

**Vacancies :** 2

**Years of Experience :** 1 year

**Job Type :** Full Time

## Job Description

Job title: Clinic Assistant – Medical

Salary: \$36.05 hourly / 30 to 35 hours per week

Vacancies: 2 vacancies

Employer: Max Physiotherapy

Job Location: 7171 80 Ave NE Unit 329, Calgary, Alberta T3J 0P6

Terms of employment Permanent employment Full-time

Start date: As soon as possible

Employment groups: Youth, Indigenous people, Newcomers to Canada

## Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

7 months to less than 1 year

### On-site

Work must be completed at the physical location. There is no option to work remotely.

### Work setting

Medical clinic

### Responsibilities

#### Tasks

- Clean and maintain equipment
- Maintain supplies
- Maintain inventory of equipment
- Perform general clerical duties
- Prepare and maintain cleanliness of collection areas
- Schedule and confirm appointments
- Take earmold impressions and fit and adjust hearing instruments
- Order supplies and equipment
- Organize and maintain inventory

### How to apply

By email

maxphysiotherapy11@gmail.com

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Posted on [refugeejobportal.com](https://refugeejobportal.com)