

Retail Store Supervisor

Posted By: 0919984 B.C. LTD

Location: Quesnel

Salary: \$\$26.50 Per Hour

JOB ID : RJ3192881

Posting Date : 02-Jan-2025

Expiry date : 22-Jan-2025

Education : High School Diploma

Language : English

Vacancies : 1

Years of Experience : Fresher (less than 1 year)

Job Type : Full Time

Job Description

Work setting

- Urban area
- Remote location
- Retail business

Responsibilities

Tasks

- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Order merchandise
- Authorize return of merchandise
- Establish work schedules

- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Organize and maintain inventory
- Resolve problems that arise, such as customer complaints and supply shortages
- Supervise and co-ordinate activities of workers

Supervision

- 3-4 people
- Cashiers
- Grocery clerks and shelf stockers

Additional information

Transportation/travel information

- Public transportation is available

Work conditions and physical capabilities

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Attention to detail
- Combination of sitting, standing, walking
- Walking
- Standing for extended periods

Personal suitability

- Accurate
- Client focus
- Efficient interpersonal skills
- Excellent oral communication
- Flexibility
- Organized
- Reliability
- Team player

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