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## Food service supervisor

**Posted by:** Jehan Foods Inc

**Posting date:** 12-Nov-2024      **Closing date:** 02-Dec-2024

**Education:** Secondary (high) school graduation certificate

**Language:** English

**Job location:** Grande Prairie

**Salary:** \$19.00 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** RJ5664015

## Job description:

### Responsibilities

#### Tasks

- Establish methods to meet work schedules
- Supervise and co-ordinate activities of staff who prepare and portion food
- Train staff in job duties, sanitation and safety procedures
- Estimate ingredient and supplies required for meal preparation
- Hire food service staff
- Prepare budget and cost estimates
- Maintain records of stock, repairs, sales and wastage
- Prepare food order summaries for chef
- Supervise and check assembly of trays

Supervise and check delivery of food trolleys

Establish work schedules

**Supervision**

3-4 people